



**COLUMBUS COUNTY** DATE: \_\_\_\_\_ PERMIT: \_\_\_\_\_  
**FLOODPLAIN DEVELOPMENT PERMIT APPLICATION**

The undersigned hereby makes application for a permit to develop in a designated floodplain area. The work to be performed is described below and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the requirements of the Columbus County Flood Damage Prevention Ordinance and with all other applicable local, state and federal regulations. This application does not create liability on the part of Columbus County or any officer or employee thereof for any flood damage that results from reliance on this application or any administrative decision made lawfully thereunder.

Property Owner: \_\_\_\_\_ Builder/Engineer/HVAC Installer (if applicable): \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Name: \_\_\_\_\_  
\_\_\_\_\_ Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Email: \_\_\_\_\_ Email: \_\_\_\_\_  
Property Location/Address: \_\_\_\_\_  
Property Number: \_\_\_\_\_  
FIRM Panel No.: \_\_\_\_\_ Dated \_\_\_\_\_

Please go to the GIS/Flood Map tab at [columbusco.org](http://columbusco.org) to find the FIRM Panel No. by putting in the address or property number in the search box.

**Description of Work: (To be completed by Applicant)**

**A. Structural Development:**

Activity

- New Structure
- Addition
- Alteration (includes elevation projects)
- Relocation
- Demolition
- Utility

Structure Type

- Residential (1-4 Family)
- Residential (More than 4 Family)
- Non-residential (Flood proofing?  Yes)
- Combined Use (Residential & Commercial)
- Manufactured / Mobile Home  
Manufactured Home Park? Yes

Estimated Cost of Project \$ \_\_\_\_\_ Assessed Value \$ \_\_\_\_\_

If Addition/Alteration, year existing structure constructed \_\_\_\_\_

**If existing structure:**

**Pre-Firm (Prior to 3/1987)** \_\_\_\_\_ **Post-Firm** \_\_\_\_\_

**B. Other Development Activities:**

- Clearing       Mining     Drilling     Grading
- Excavation (Except for Structural Development Checked Above)
- Watercourse Alteration (Including Dredging and Channel Modifications)
- Drainage Improvements (Including Culvert Work)

- Road, Street or Bridge Construction
- Subdivision (New or Expansion)
- Individual Water or Sewer System
- Camper/RV – Temporary Dwelling (180 days and quick disconnect utilities)
- Fill (For Grading) \_\_\_\_\_  Fill (For Elevation above BFE) \_\_\_\_\_

**Note: If adding fill for elevation purposes, homeowner must apply for a LOMA-F (For removal from SFHA & for documenting map change).**

The Applicant, hereby certifies that all statements herein and attachments to this application are, to the best of my knowledge, true and accurate.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Floodplain Determination (To be completed by the Floodplain Administrator)**

The property containing the proposed development:

- Is **NOT** located in a Special Flood Hazard Area (Notify the applicant that the application review is complete and No Floodplain Permit is required)
- Is **partially** located in the Special Flood Hazard Area, **but building/development is not, as shown by the attached plot plan.**
- Is located in a Special Flood Hazard Area (100-Year Floodplain)  
 The Flood Zone designation is \_\_\_\_\_  
 The 100-Year base flood elevation (BFE) at the site is \_\_\_\_\_ ft. NGVD (MSL)  
**The Regulatory Flood Protection Elevation of lowest finished floor per the Columbus County Flood Damage Prevention Ordinance is \_\_\_\_\_ ft. (BFE plus two (2) feet free board)**
- Unavailable (If BFE is unavailable, elevation of the lowest floor and all utilities must be constructed to be 2 foot above highest adjacent grade)
- Is located in the floodway/non-encroachment area \_\_\_\_\_ (No-Rise Certification Required)

Floodplain Administrator or Designee: \_\_\_\_\_ Date: \_\_\_\_\_

**Additional Information to be Completed if Building/Development is in Special Flood Hazard Area (to be completed by Floodplain Administrator or Designee.**

The applicant must submit the documents checked below before the application can be processed.

- A plot plan showing the location of all proposed and existing: structures, utility systems, grading/pavement areas, fill materials, storage areas, drainage facilities, culverts, decks, septic systems, wells, accessory structures, lot dimensions, and other proposed development. Rec'd \_\_\_\_\_



If Box A is checked, the proposed elevations are approved (if development/activity is inside the SFHA) and the permit is issued subject to any conditions attached to and made part of this permit.

Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Columbus County Floodplain Administrator or Designee \_\_\_\_\_  
Date \_\_\_\_\_

If Box B is checked, the Floodplain Administrator will provide a written summary of deficiencies. Applicant may revise and resubmit an application to the Floodplain Administrator.

Floodplain Administrator Signature or Designee: \_\_\_\_\_ Date: \_\_\_\_\_

**Elevation Certificate to be submitted by Applicant before Certification of Compliance/Occupancy is issued by the Columbus County Inspections Department.**

The following information must be provided for structures that are part of this application.

- (#2) Elevation Certificate FEMA 81-31(Reference Level)- is required within seven (7) calendar days after the reference level is established. Rec'd \_\_\_\_\_
- (#3) Elevation Certificate FEMA 81-31 (As-Built) – is required after construction is completed and prior to certificate of Compliance/Occupancy issuance. Rec'd \_\_\_\_\_
- As-built flood proofing certification (non-residential) (If applicable) Rec'd \_\_\_\_\_
- As-built no-rise certification (If applicable) Rec'd \_\_\_\_\_
- Engineered Flood Opening Certification (if applicable) Rec'd \_\_\_\_\_

As-Built elevations have been submitted, reviewed, and approved. A Certificate of Occupancy can be issued.

Floodplain Administrator or Designee: \_\_\_\_\_ Date \_\_\_\_\_

**Compliance Action (To be completed by Floodplain Administrator or Designee)**

The Floodplain Administrator will complete this section as applicable based on inspection of the project to ensure compliance with the Columbus County Flood Damage Prevention Ordinance.

Inspection	Date: _____	By: _____	Deficiencies?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Date: _____	By: _____	Deficiencies?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Date: _____	By: _____	Deficiencies?	<input type="checkbox"/> Yes	<input type="checkbox"/> No